

Freelance Art Club Tutor

Overview

Amersham Museum is an award-winning accredited museum, sharing the stories of local people and places. The museum is housed in part of a Grade II listed medieval hall house in the heart of Amersham, a historic market town. The museum has a beautiful physic garden, next to the River Misbourne. In 2021 the museum celebrated its 30th birthday.

The museum runs a wide range of activities for people of all ages, including reminiscence groups, singing, art and literature workshops and an accredited art club for children. It is brilliantly supported by a team of 125 volunteers and a Friends group. www.amershammuseum.org

The museum is a registered charity and a company limited by guarantee. It is governed by a board of trustees and staffed by a Director, Learning Officer, Collections Manager and Administrative Officer.

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Art Club is an afterschool club offering children aged 7-11 an opportunity to develop their creative skills through a range of Mixed Arts techniques and experiences. Art Club is a Trinity College Arts Award Accredited club and children work towards Explore and Discover awards.

The sessions are run on Wednesdays during term time, 4pm to 5.15pm or ten sessions each term. Sessions are pre-booked on a termly basis. Art Club takes place in the museum's Learning Room with the galleries and collection inspiring the art themes.

Objective: To plan for, deliver and ensure the smooth running of the weekly afterschool Children's Art Club on Wednesdays from 3.30pm – 5.30pm, term time only.

This role will work alongside the Learning Officer, together with the museum's Director. Art Club is also supported by a small team of young adult volunteers.

Hours: Art Club Planning - 3 hours per term Art Club Delivery - 2 hours per week

Role Description:

- To collaborate with the Learning Officer to research and create an inspiring Art Club Scheme of Work linked to the museum's collection.
- To plan, prepare and deliver creative sessions for children aged 7-11.
- To ensure a safe, non-biased and accessible environment is maintained for club members.
- To welcome children and families into Art Club and provide support and encouragement for them to take part in creative activities.
- To ensure planned activities meet the assessment criteria for Explore and Discover Arts Award and that Art Club members document and evaluate their work in order to achieve the award.
- To carry out evaluation and reporting duties using methods appropriate to the group.
- To work with and support a team of young adult volunteers.

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- To manage art resources appropriately, provide session plans and liaise with the Learning Officer to prepare for sessions in a timely manner.
- To prepare the physical environment for Art Club each week, setting up resources and equipment as necessary.
- To liaise with parents and families at drop off and pick up.
- To assist in the club's social media presence.
- To comply with the museum's policies on health and safety, safeguarding and child protection and undergo an Enhanced Disclosure and Barring Service (DBS) check.

Essential:

- Experience of working with children in a museum, gallery or educational setting.
- Experience of developing and delivering high quality creative, inspiring and participatory activities for children.
- Confidence in delivering creative workshops using digital platforms and, in a gallery, setting. Committed to and enthusiastic about facilitating an inclusive learning experience for children with diverse needs and abilities.
- Experience of developing sessions that respond to various learning styles and experiences.
- A positive and constructive approach to behaviour management and the strategies needed to develop an appropriate learning environment for all.
- Understanding and experience of safeguarding children.

Desirable:

- Visual arts or education related qualification.
- Experience of delivering an Arts Award Accredited Programme.
- Experience of using visual arts to interpret collections and histories.

2024-25 Timetable		
Autumn Term September 18, 25 October 2, 9, 16, 23 November 6, 13, 20, 27	Spring Term January 8, 15, 22, 29 February 5, 26 March 5, 12, 19, 26	Summer Term April 23, 30 May 7, 14, 21 June 4, 11, 18, 25 July 2
Contract £20 per hour for 3 hours club planning per term £20 per hour for 2 hours delivery per week for 10 weeks per term £20 per hour for ad hoc training and additional meetings		

To apply:

Please send a CV and covering letter to sarah.minty@amershammuseum.org demonstrating how your skills and experience meet the essential and desirable criteria for this freelance role.

Closing Date: Friday 23 August 2024

Interviews will be held on Thursday 5 September 2024.

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To find out more:

Contact the museum's Learning Officer, Sarah Minty: sarah.minty@amershammuseum.org

Or the museum's Director, Briony Hudson: briony.hudson@amershammuseum.org

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Company Number 1790935 Charity Number 288865